

REVENUE INVESTMENT AND BUDGET SUPPORT CABINET PANEL

6.00 pm, Thursday 27 June, 2013

Present:- Councillor Mike Stubbs – in the Chair

Councillors Eastwood and Waring

In attendance:- Kelvin Turner (Executive Director (Resources and Support Services), Mark Bailey (Head of Business Improvement and Partnerships) and Nick Lamper (Senior Member Services Officer)

1. APOLOGIES

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. TERMS OF REFERENCE

The panel was reminded of its terms of reference as determined by the Cabinet at its meeting on 6 March 2013.

4. REVENUE INVESTMENT FUND

A report was submitted to enable the panel to select projects from the ten initial bids for funding from the Revenue Investment Fund, to enable detailed business cases to be compiled.

Resolved:

- (1) That Bid 2 (External Funding Officer (£20,000)) be recommended for approval;
- (2) That detailed presentations be sought in respect of:-
 - (a) The LAPS (£5,000), Health Promotion (£10,000) and Community Pride (£5,000) elements of Bid 1 (Continuation of Safer and Stronger Communities Work following reductions in funding);
 - (b) Bid 6 (Electronic Document and Records Management System (£40,000)); and
 - (c) Bid 9 (British Cycling Sky Ride (£7,000)); and
- (3) That further information be sought in respect of:-
 - (a) Bid 5 (Mobile Working Systems for Inspections (Environmental Health) (£33,550));
 - (b) Bid 7 (Mobile Working Systems for Inspections (Street Scene)/Vehicle Monitoring System (£8,000/£28,000)); and
 - (c) Bid 8 (Sport Drop-in Sessions (£14,020)).

5. INVEST TO SAVE

A report was submitted to enable the panel to select projects from the 13 initial bids for Invest to Save Schemes to be funded from the Budget Support Fund, to enable detailed business cases to be compiled.

Resolved:

- (1) That the decision taken by Cabinet in respect of Bid 3 (Telephony and Wide Area Network Investment (£25,000)) be noted;
- (2) That the decision taken in consultation with the portfolio holder in respect of Bid 9 (Mayoral Vehicle (£9,984)) be noted;
- (3) That agreement be given in principle to recommend a pilot trial scheme involving six to eight members in respect of Bid 5 (Digital Member Services (£40,800)); and
- (4) That consideration of the remaining schemes be deferred.

6. ADJOURNMENT OF MEETING

In order to allow adequate time for the consideration of the deferred business and to provide an opportunity for the further information requested above to be presented, the panel considered an adjournment of the meeting to a date and time to be confirmed.

Resolved: That the meeting be adjourned to a date and time to be confirmed, to enable the additional information requested to be placed before it and the consideration of the business deferred from this part of the meeting.

The meeting was adjourned at 7.12 pm on Thursday, 27 June 2013 and reconvened at 7.00 pm on Wednesday, 31 July 2013, when the following members were present:-

Present:- Councillor Mike Stubbs – in the Chair

Councillors Eastwood and Waring

In attendance:- Kelvin Turner (Executive Director (Resources and Support Services), Mark Bailey (Head of Business Improvement and Partnerships), Nick Lamper (Senior Member Services Officer), Rob Foster (Head of Leisure and Cultural Services) and Jeanette Hilton (Head of Customer and ICT Services)

Rob Foster, Jeanette Hilton and Mark Bailey each left the meeting following the conclusion of their respective presentations.

An apology for absence for this part of the meeting was submitted on behalf of Councillor Joan Winfield.

7. REVENUE INVESTMENT FUND - PRESENTATIONS AND FURTHER INFORMATION ON BIDS

Further to minute 4(2)(c), (b) and (a) above, the committee received presentations on the British Cycling Sky Ride bid (from Rob Foster), the Electronic Document and

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Records Management System bid (from Jeanette Hilton) and elements of the Continuation of Safer and Stronger Communities Work bid (from Mark Bailey).

In addition, Rob Foster provided further information in relation to the Sport Drop-in Sessions bid (minute 4(3)(c)) and it was reported that arrangements were in hand to obtain more detail in relation to the Mobile Working Systems for Inspections bids (minute 4(3)(a) and (b)).

After the presenting officers had left, the panel went on to discuss the bids in detail.

Resolved:

- (1) That further consideration of the LAPS element of Bid 1 be deferred until the second half of the financial year following the LAPS Review;
- (2) That it be recommended that £5,000 be contributed to the Health Promotion element of Bid 1 at this time, in recognition of the part the borough council has to play, whilst monitoring the new arrangements as they develop across the county;
- (3) That it be recommended that £2,500 be contributed to the Community Pride/Wellbeing element of Bid 1 at this time as seed money, while monitoring the new Public Health arrangements as they develop;
- (4) That it be recommended that £2,000 be contributed in respect of the Financial Inclusion element of Bid 1;
- (5) That it be recommended that £20,000 be contributed to the Electronic Document and Records Management System bid at this time, with the potential to contribute a further £20,000 next financial year, each representing half the cost of the initial set-up work;
- (6) That the service be challenged to identify other resources for the back-scanning element of the project with the acknowledgement that this would need to take place over a longer timescale than that originally envisaged; and
- (7) That it be recommended that contributions to the British Cycling Sky Ride and Sport Drop-in Session bids be declined at this time on the basis that excellent work is already being undertaken in these fields in the absence of the additional funding.

8. INVEST TO SAVE - SCHEMES DEFERRED FROM THE FIRST PART OF THE MEETING

Further to minute 5 above, the remaining schemes were reviewed with a view to deferring their consideration to the next meeting of the panel, to ensure sufficient time would be available to consider them in appropriate detail.

Resolved: That consideration of the remaining Invest to Save schemes be deferred to the next meeting of the panel.

9. MEMBERSHIP OF THE PANEL AND RECORDING OF DECISIONS

It was noted that not all the political groups had taken up membership of their allocated places on the panel, and the question had been raised as to whether there was a mechanism by which panel members could indicate that they were not in favour of a decision reached by the panel.

It was reported that Council Rule of Procedure 15.4 provided that:-

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“A member may require, after a vote is completed, that the minutes of the meeting record how he/she voted or abstained.”

Committees and Sub-Committees Rule of Procedure 3.1 applied this rule to meetings of committees and sub-committees. In the absence of a set of rules specific to Cabinet panels, it was under the rules for committees and sub-committees that the business of the panel was conducted.

Resolved: That the position be noted and brought to the attention of all groups of the council.

COUNCILLOR MIKE STUBBS
Chair

The meeting concluded at 9.02 pm.